## Dear designated schools

We are now working on the annual renewal of the list of the schools and centers. We'll appreciate it very much if you could provide the following information for us to keep the website up-dated.

## 1. Send us the information about your school

Please inform us with the information below before Jan. 31, 2017. Otherwise, your school will be considered as inactive in ISS movement.

- (1) Name of the school:
- (2) Country:
- (3) Postal address:
- (4) Name of the Principal:
- (5) Telephone number:
- (6) Email address:
- (7) Year of 1st designation
- (8) Year of the last designation(if you have been designated more than once)
- (9) Website:
- (10)ISS support/certifying center in charge of your school

## 2. Send us the application report(s)

Please send us the PDF file of the application report(s) to become a member of ISS.

## 3. Other

If you have anything to share with other ISS schools, please inform us.

You can simply send the information to the ISS support/certifying center in your country or to website manager at <a href="mail@jisc-ascsc.jp">mail@jisc-ascsc.jp</a>.

You may find the list of currently functioning centers on the website under "ISS Certifying Center".

Again, please send us the information above to keep your school on the list.

The dead line is Jan.31, 2017.

If you have any question, please feel free to contact to the website manager at <a href="mail@jisc-ascsc.jp">mail@jisc-ascsc.jp</a> or ISS support/certifying center in your country.

Looking forward to hearing from you.

Best, Yoko

Yoko Shiraishi, Ph.D.

Website manager for International Safe Schools